



**Interoffice Memorandum**

08-08-16A10:27 RCVD

August 8, 2016

08-08-16A10:13 RCVD

TO: Katie Smith, Comptroller Clerk's Office

THRU: Cheryl Gillespie, Agenda Development Supervisor

FROM: Kurt Petersen, Manager, Office of Management & Budget *K.P.P.*

SUBJECT: Request for Public Hearing

Type of hearing: **First (tentative)** public hearing regarding the FY 2016-17 Budget

Hearing required by: Florida Statutes 200.065

Advertising requirements: Satisfied via mailing of TRIM notices

Advertising timeframes: Satisfied via mailing of TRIM notices

Date and time: Thursday, September 8, 2016, at 5:01 p.m.

Estimated time required: Two (2) hours

District Number(s): All

Staff person and phone number to answer questions: Kurt Petersen, Manager, OMB 407-836-7390

Will the hearing be controversial? Not anticipated

Materials being submitted as backup for public hearing: The package for the first public hearing, including the agenda will be distributed by OMB a few days prior to the public hearing.

Special instructions to the Clerk: Please have the millage and budget resolutions signed by the County Mayor, and return one (1) certified copy of each to OMB, attention: Jay Wallace.

KP/pm

Eric Gassman, Chief Accountability Officer  
 Randy Singh, Assistant County Administrator

*September 8, 2016  
 @ 5:01 PM*